

TOWN OF HORNBY, STEUBEN COUNTY, NEW YORK

Subdivision Application for Approval

Applicant to fill out and submit to the Town Clerk with a (to scale) preliminary lay out at least 9-10 days prior to planning Board Meeting (Thursday following the Town Board Meetings, second Monday of each month).

Subdivision No _____

_____ Date of Submittal to Town Clerk

_____ Date of Optional Conference with Code Enforcement Officer

_____ Date of Preliminary SDP Submitted (Meeting with Planning Board)

_____ Date of Final SDP Submitted (Public Hearing)

Fees:

\$100 flat fee

Date Paid _____

Applicant Name _____

Designated Representative, if applicable _____

Address _____

Phone _____ (cell) _____ Email _____

Owner Name (if different) _____

Address _____

Phone _____ (cell) _____ Email _____

LOCATION SITE _____

Tax Map ID # _____

Section _____ Block _____ Lot _____

Total Site Area _____ Purposed use of site _____

Of plats _____

Size of plats 1 _____ 2 _____ 3 _____ 4 _____

5 _____ 6 _____ 7 _____ 8 _____

Current land use of site _____

Current condition of site _____

Character of surrounding lands _____

Anticipated construction time _____

Will development be staged? _____

Subdivision Application, Page 1 of 2

(OVER)

updated 7/2024

State and federal permits needed (list type and appropriate department) _____

Describe proposed use:

___ For residential buildings including number of dwelling units by size (# of bedrooms) and parking provided.

___ For non-residential buildings, include total floor area and total sales area, number of automobile and truck parking spaces.

___ Other proposed structure (use separate sheet if needed). _____

Please provide FOUR (4) copies of to-scale maps showing:

1. Site with plan location and size.
2. Location and size of building(s).
3. Location of well(s) and septic system(s).
4. Location of driveway(s).
5. One State Environmental Assessment Form (SEQR), Part 1 (pages 1-3) filled out.
6. Other _____

To be completed by Planning Board

Date of Public Notice _____ Date of Public Hearing _____

Action Taken: _____ Approved _____ Approved with Modifications _____

Disapproved (Reasons) _____

Date of Action _____ Date Applicant Notified _____

_____ (signed)

Planning Board Chairperson

Environmental Review

_____ **Negative Declaration** – The project will result in no major impacts and will cause no significant damage to the environment.

_____ **Negative Declaration** – The project could have a significant effect on the environment;
however, mitigation measure require in site plan approval will reduce impact.

_____ **Environmental Impact Statement Required.**